

The WedgeWord

September 2011

Newsletter of the Wedgewood Homeowners Association

PO Box 1696, Broken Arrow, OK 74013-1696

www.wedgewood-ba.com

President:	Rick Smith	258-0492	Area 2 Rep:	Neal Woods	258-2159
Vice-President:	Mike Trainer	258-3358	Area 3 Rep:	Jerry Alvarez	251-2494
Secretary:	Bill Coody	251-8679	Area 4 Rep:	Tim Thummel	251-3144
Treasurer:	Demory Green	258-4461	Pool		258-6888

City Action Line: 258-3587

Welcome to the Neighborhood

Stop by and say hello to your new neighbors.

1108 S. Poplar – Mike & Lindsey Baxter

1506 S. poplar – Kevin & Jeanna McKinney

908 S. Poplar – Mary Andrews

705 S. Poplar – Christopher Havers

If you are interested in being a part of our Welcoming Committee call Rick Smith at 406-3539. We are also looking for someone to head up the Welcome Committee. If you are interested please call Rick

HOA Assessments

Thank you to the 82% who paid their 2010-11 assessments.

- ☞ Make checks payable to **Wedgewood HOA.**
- ☞ If you have a medical or financial problem, please contact a board member and we will work with you on installment payments.

Annual HOA Meeting

Thursday, November 3, 2011 @ 7:30 pm
Lynn Wood Elementary School

The 2011 Annual meeting of the Wedgewood Homeowners Association will be held on Thursday, November 4th. The purpose of this meeting is to review the operations of the Association, to elect officers, and to conduct any other business that may be properly presented at the meeting.

PROXY: If you are unable to attend the meeting, you may appoint as your proxy-holder, any member of the Association who will be attending in person and who is current with the payment of their 2011-12 assessments. Your designated proxy holder will be entitled to vote, on your behalf, on any matters presented for vote such as election of officers. Our fiscal year begins on October 1, 2011, so assessments for 2011-12 must be paid in order to vote at the annual meeting. To obtain a copy of the proxy, please call your area representative or go to the Wedgewood website.

We look forward to seeing you at the annual meeting and encourage your participation.

Annual Election

The annual election of officers will be held at the annual meeting in November. Positions expiring and open for nominations are:

Vice President

Treasurer

Area 2 Representative

If you would like to be a candidate for one of these positions, please contact your area representative or any member of the board.

Wedgewood Treasurer Job Info:

- Must be computer proficient and have internet access.
- Software: QuickBooks and Microsoft Access database. (Both above are installed on the HOA laptop computer.)
- Will need to also have online bank access.

As required:

1. Create invoices, receive payments and prepare deposits for HOA assessments, pool activities.
2. Enter HOA assessments and Pool Memberships in the WedgewoodData.mdb database, and also in the financial software.
3. Keep database current for people moving in and out of Wedgewood.
4. Make bank deposits.
5. Write checks for accounts payable.
6. File receipts and check stubs.
7. Archive files on our www.wedgewood-ba.com site.
8. Furnish statements to title companies for real estate closings. Update records for new ownership.
9. File liens with county recorder when necessary.

Weekly Pool Season:

1. Process Payroll.
2. Cash deposits

Monthly

1. Pay bills. Most utilities on auto-draft. Others need checks printed and mailed or delivered.
2. File and pay Sales tax online.
3. Balance checking and savings accounts with bank statement.
4. Furnish financial update at monthly board meeting.

Quarterly;

1. File and pay Federal IRS form 941.
2. File and pay Federal Employees Withholding.
3. Pay worker's comp insurance
4. File and pay OK Employment Security Commission.
5. File and pay OK Employers Withholding.
6. Invoice from WedgewoodData.mdb database.

Seasonally:

1. Turn on/off meters as needed.
2. Print and distribute pool membership forms.

Yearly:

1. Update and pay for the yearly QuickBooks subscription to keep the tax tables updated.
2. Prepare final Profit and Loss for Annual Meeting.
3. Prepare budget for next fiscal year for the October board meeting.
4. board meeting.
5. At the end of the fiscal year, arrange for Income Tax preparation.

Pool Season Report

Pool news: We truly enjoyed our new pool manager this year. Dakota not only controlled expenses but developed the confidence of many young first time swimmers. Kids would literally drag Dakota to the pool's edge so he could watch them jump off the board or swim to the edge. We also had many positive comments from parents and guests. Dakota said he was thankful for the wonderful experience and enjoyed all the people he met. Unfortunately, he will not be returning next season. His business grew so fast this year he will only have time for that next year and his new baby boy. Congratulations Dakota and we wish you great success! So we will be looking for a pool manager for 2012. Please call me if you are interested in a fun summer job. You must be a CPO (certified pool operator) and at least 21 years old.

Rick Smith Pool Chairman Cell 918-406-3539

President's Comments

Whew! That was a hot summer. Now that the temperatures are pleasant please take a good look around your property and see if there is anything that needs to be cleaned up. Your neighbor will appreciate you.

It is assessment time once again. The due date is October 1st this year. Please treat your fellow resident like you would like to be treated and send your payment in on time. The one complaint I heard at last year's annual meeting and various times throughout the year was "it's not fair that some residents do not pay their assessments." I will have to agree. Our assessment rate is a very reasonable amount especially when compared to other neighborhoods.

Have a great fall season and we look forward to seeing everyone at the annual meeting.

Sincerely,
Rick Smith
President Wedgewood HOA

City Action Line

258-3587

Is there an ongoing eyesore in your neighbor's yard? Call the City Action Line. All information regarding the caller is kept confidential.

Christmas Lighting Contest

Once again we will have the Christmas Light Contest. Prizes and yard signs will be awarded to the first, second and third place winners. The judges will be making their review on **Dec. 16-18**. So, turn them on, light it up, let's make Wedgewood look grand!! Rules:

1. Your decorations must be in good taste.
2. Homeowner must be current in HOA dues.
3. Last year's winners (2010) are not eligible to win this year.
4. Current board members are not eligible to win.
5. The decision of the judges is final.

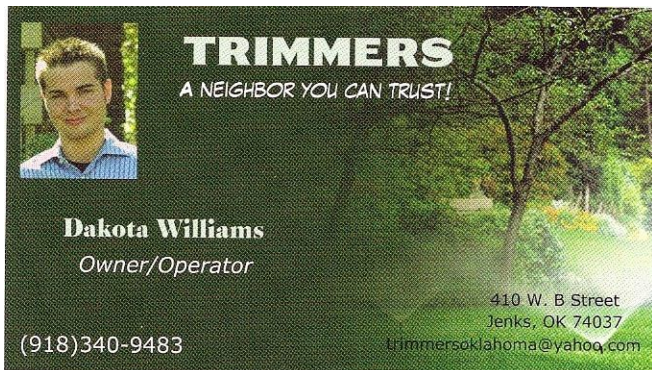
Neighborhood Watch

It's back to school so please be careful driving through the neighborhood and watch out for the kids. Please remain diligent and remember if something doesn't look right or feel right it probably isn't right. The Broken Arrow police have responded very well in the past and appreciate our awareness.

The non-emergency number is 259-8400 and is the easiest way to get a patrol unit to respond quickly. **Always dial 911 in the event of an actual emergency.**

Have you ever accidentally left your garage door opened all night? We have all been distracted by our favorite movie or a phone call so it is an easy thing to forget. Always double check all doors before going to bed.

The Wedgewood Homeowners Association invites you to advertise your business in the WedgeWord. You'll be reaching some of the greatest people in Broken Arrow. Contact any board member. Rates: \$12.50 for a single issue, \$48.00 for one year.



TRIMMERS
A NEIGHBOR YOU CAN TRUST!

Dakota Williams
Owner/Operator

410 W. B Street
Jenks, OK 74037
trimmersoklahoma@yahoo.com

(918)340-9483

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